

DOCKETING MOTIONS REQUESTING MULTIPLE FORMS OF RELIEF.

In **civil** cases, a motion requesting multiple forms of relief should only be filed once. **Do not file and docket the same motion separately for each form of relief requested.** Instead, you may select more than one motion event for the filing by holding down the Ctrl key and clicking on each of the desired forms of relief. This feature is not available in **criminal** cases. In **criminal** cases, motions should only request one form of relief

When in doubt about electronic filing issues, please check the CM/ECF section on our web site or call the Clerk's Office.